

AGENDA ITEM: 4

Page nos. 1 - 23

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| Meeting | Cabinet Resources Committee |
| Date | 5 January 2006 |
| Subject | Revenue Monitoring 2005/06 |
| Report of | Cabinet Member for Resources |
| Summary | To consider a report on revenue monitoring in the current year and instruct officers to take appropriate action. |

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|--|---|
| Officer Contributors | Borough Treasurer |
| Status (public or exempt) | Public |
| Wards affected | N/A |
| Enclosures | Appendix A – 2005/06 General Fund Forecast Outturn Appendix B(i) – 2005/06 Efficiency Savings Implementation Monitor Appendix B(ii) – 2005/06 Budget Reductions Implementation Monitor Appendix C – 2005/06 Housing Revenue Account Forecast Outturn |
| For decision by | Cabinet Resources Committee |
| Function of | Executive |
| Reason for urgency / exemption from call-in (if appropriate) | Not applicable |

Contact for further information: Clive Medlam 020 8359 7110.

1 RECOMMENDATIONS

- 1.1 That the General Fund and Housing Revenue Account budget monitoring position be noted.**
- 1.2 That Heads of Service be instructed to return confirmed forecast underspends to the centre and take appropriate management action to contain emerging budget pressures.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet Resources Committee 21 July 2005; General Functions Committee 28 July 2005; Cabinet Resources Committee 26 September 2005; Cabinet Resources Committee 10 November 2005.

3 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 Robust revenue monitoring is essential to ensure that resources support the Council's priorities as set out in the Corporate Plan.

4 RISK MANAGEMENT ISSUES

- 4.1 The risks posed by budget pressures are addressed in Section 8 below. Management action is being taken to contain forecast overspends within service budgets to avoid having to call on balances.

5 FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 The 2004/05 outturn report presented to this committee on 21 July 2005 advised that General Fund balances at 31 March 2005 amounted to £5.004m. The 2005/06 budget included a contribution to balances of £3m, which brings the total of General Fund balances to £8.004m before considering the effects of monitoring during the year. The budgets for Planning and other services have been adjusted to reflect the allocations of the additional planning delivery grant. Taking account of forecast variations set out in Appendix A, the forecast of balances at 31 March 2006 is £7.009m.
- 5.2 Further comments are contained in Section 8.

6 LEGAL ISSUES

- 6.1 None.

7 CONSTITUTIONAL POWERS

- 7.1 This committee is responsible for monitoring the council's budgets.

8 BACKGROUND INFORMATION

- 8.1 This is the first comprehensive budget monitoring report to be completed since the implementation of SAP in August 2005. All transactions from April to July have been migrated from the legacy financial management system enabling budget holders to access all information in a single place.
- 8.2 The greatest budget risk in 2005/06 that was identified at the start of the financial year was parking income, which was highlighted in the 2005/06 budget report to Council in March, and this budget has consequently been monitored on a weekly basis since April. The current position is addressed in paragraph 8.4.
- 8.3 Taking account of forecast variations set out in Appendix A, the forecast of balances at 31 March 2006 is £7.009m. This figure incorporates the planned £3m contribution to balances in 2005/06.
- 8.4 An additional column has been incorporated into Appendix A to show the variance as a percentage of the total budget. This was requested by Members at a previous meeting, to help put the variance into proper context. Members are always encouraged to make suggestions on the format of the report and appendices that could improve understanding about the budget.
- 8.5 The projected balances figure represents an improvement in the position reported to this committee in November of £0.401m. Significant movements since the last report are commented on in the following paragraphs, along with details on items not yet reflected in the forecast variations but which need to be brought to Members attention.

8.5.1 Adult Social Services

Client Care – This is demand led area of expenditure which has a history of large fluctuations throughout the year. It will continue to be monitored closely and an updated position reported on a regular basis.

Staffing Costs – Revised projections have been made following the implementation of the restructure and an update of the agency staffing position.

8.5.2 Central Expenses

Underhill Public Inquiry – A provision of £742,000, of which £542,000 related to PricewaterhouseCoopers costs and £200,000 to cover legal expenses, was made in the 2004/05 accounts for all the costs of the Inquiry. A revised estimate from PwC was received on 22 November 2005 which has revised the estimated costs upwards between £531,750 - £596,750. There is therefore a potential in-year overspend of £54,750. Officers are querying the detail and level of these costs with PricewaterhouseCoopers. Officers continue to consider the risks, including the financial risks, associated with this item.

Interest Earnings & Cost of Borrowing – This position is dependent on the profile of spending within the capital programme and the level of capital receipts being achieved, thereby influencing the long-term borrowing requirement.

Redundancies – For the past two years the Council has made an application to the ODPM to capitalise the payments and additional pension costs relating to staff that have been made redundant on the grounds of efficiency. A similar application will be made for 2005/06 but it should not be assumed that this approval will be automatically given and, in the event that it isn't, costs will have to be met from revenue. A figure for the amount of capitalisation to be sought is not yet available.

Local Public Service Agreements Interim Award Grant – the Council has not accounted for any interim grant in 2005/06 as progress on each target will not be known until the end of the financial year. This is a cash flow issue which is not expected to affect the ultimate claiming of the overall grant for the Authority, which will be claimed and reflected in the 2006/07 and 2007/08 budgets.

8.5.3 Children's Services

External & Other Placements – Members will have long experience of this being a volatile budget due to the nature of the service. The current forecast outturn is based on anticipated demand for the remainder of the financial year, although there remains the potential for significant fluctuations in costs as the number of placements rises or falls on a daily basis.

8.5.4 Education

Standards & Inclusions Placements – The increased underspend reflects a number of high cost pupils who left at the end of the summer term.

8.5.5 Highways & Design

Private Finance Initiative – Projections of the estimated costs for the street lighting PFI advisors indicate that the budget is likely to be exceeded. A preferred bidder has been appointed and advisor costs will be dependent upon the length of negotiations required to complete the contract. The overall requirement for advisors is being kept under review, and steps are being taken to minimise further costs through revised working arrangements with Enfield. Any variation in cost compared to budget will be reported in the next revenue monitoring report.

Car Parking Fees & Charges – A decrease in the day charge from £4.00 to £3.00 for borough car parks with all day tariffs was approved by Cabinet Resource Committee on 10 November 2005 and is proposed to take effect from January 2006. A detailed review to estimate the financial impact is currently being undertaken.

Winter Maintenance – Depending on the severity of the winter the 2005-06 budget could be exceeded. It will be necessary to recalculate our projected costs to take into account the new pricing schedule, which should reduce costs and the Met Office's warning of a colder than average winter, which if materialises will result in an increase in activity. Any variation will be reported in the next revenue monitoring report.

8.5.6 Housing

Benefit Payments – A more detailed review and analysis process has enabled a more accurate projection of anticipated spend. The revised figure is consistent with the growth bid for the 2006/07 budget process.

Temporary Accommodation – Further work has been undertaken on accurately modelling these costs and this work will be reflected in the projections in future monitoring reports.

8.5.7 Planning

Planning Delivery Grant – The allocation to services of the grant and additional income has been informally agreed. This will be the basis of a devolved powers report and, subject to proper approval, will be reflected in the next budget monitoring report.

8.6 A traffic light monitor on budgeted savings is attached at Appendix B though the forecast variations shown in this monitor is included in Appendix A, so that that appendix provides a comprehensive position statement.

8.7 Cabinet Members are aware of the impact that non-achievement of budgeted savings and new emerging pressures could have on balances, and are working with Heads of Service to contain these costs.

8.8 The position on the Housing Revenue Account (HRA) is being monitored in partnership by Barnet Homes. This is shown in Appendix C with the current forecast showing a lower contribution of £61,000 to the HRA working balance which is an improvement of £41,000 from the month six position.

9 LIST OF BACKGROUND PAPERS

9.1 None.

Legal: Margaret Martinus

BT: Jonathan Bunt
Michael Bradley

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|--|---------------------|---------|-------------|---------|-------|-----------------------------|-------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| <u>Adult Social Services</u> | | | | | | | |
| Client Care - these are volatile, demand led budgets with potential for significant fluctuation during the year. Winter pressures could cause significant fluctuation in demand. | 173 | | (104) | | 0% | (277) | |
| Staffing Costs - restructure now implemented, agency projections based on adjusted month 5 figures. | (647) | | (447) | | 2% | 200 | |
| | | (474) | | (551) | | | (77) |
| <u>Law & Probity</u> | | | | | | | |
| Land Charges Income Levels | 100 | | 113 | | 5% | 13 | |
| | | 100 | | 113 | | | 13 |
| <u>Central Expenses & Contingency</u> | | | | | | | |
| External Audit & Inspection Fees (Robson Rhodes) | 70 | | 80 | | 14% | 10 | |
| Other Corporate Levies & Subscriptions - higher than budgeted | 27 | | 27 | | 0% | 0 | |
| Miscellaneous Income | (23) | | (23) | | n/a | 0 | |
| Rate Refund (net effect) | (19) | | (19) | | n/a | 0 | |
| LPSA Interim Reward Grant | 0 | | 124 | | 100% | 124 | |
| Net effect of the corporate prudential borrowing position | (1,500) | | (2,000) | | (32%) | (500) | |
| Return of previous windfall receipt from Brent Cross | 0 | | 14 | | n/a | 14 | |
| | | (1,445) | | (1,797) | | | (352) |
| <u>Children's Services</u> | | | | | | | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|---|---------------------|-------|-------------|------|-------|-----------------------------|------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| External Placements - see note 1 below | 936 | | 1,181 | | 14% | 245 | |
| Other placements (In-borough fostering & residential) - see note 1 below | (110) | | (205) | | (4%) | (95) | |
| Social Work Teams & other salaries see note 2 below | (395) | | (487) | | (5%) | (92) | |
| Section 17 & 18 (support to families in need) - see note 3 below | (116) | | (66) | | (13%) | 50 | |
| Safeguarding Children Grant - see note 4 below | (231) | | (274) | | n/a | (43) | |
| Other budgets - see note 5 below | (228) | | (152) | | (3%) | 76 | |
| | | (144) | | (3) | | | 141 |
| <p>Note 1 - these are volatile budgets & there is potential for significant cost fluctuation.</p> <p>Note 2 - this projection is based on uncertain information regarding the expenditure incurred through the Hays temp desk. Any real underspend is due to delayed appointment to full year funded posts. Includes an anticipated contingency allocation for increase in pension contributions of £190k</p> <p>Note 3 - significant element of spend through p-cards and imprest accounts for which consolidated month 5,6&7 information unavailable</p> <p>Note 4 - this grant is currently being held to offset external placements costs</p> <p>Note 5 - based on uncertain information as significant element of spend through imprest accounts and p-cards</p> | | | | | | | |
| <u>Resources</u> | | | | | | | |
| Corporate Finance - delay in restructure | 170 | | 264 | | 8% | 94 | |
| HR - Lost income from Mill Hill Training transfer | 60 | | 64 | | 78% | 4 | |
| HR Improvement Plan | 112 | | 175 | | n/a | 63 | |
| IS - Pericles project over-run delaying achievement of mainframe downsizing | 140 | | 140 | | 50% | 0 | |
| IS - Cost of Revenue Support to Projects | 40 | | 72 | | | 32 | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|---|---------------------|-------|-------------|-------|--------|-----------------------------|------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| GIS - Income Shortfall and Licence Costs | 0 | | 87 | | 24% | 87 | |
| Strategic Procurement Savings | 1,400 | | 1,400 | | 0% | 0 | |
| Vacancies and Running Costs Underspends Across Resources | (93) | | (173) | | n/a | (80) | |
| Lettings income from the Claremont Industrial Estate | 7 | | 43 | | 18% | 36 | |
| Lettings income from Ravensfield House & Park House | (95) | | (95) | | n/a | 0 | |
| Rent Assistance | (13) | | (13) | | (100%) | 0 | |
| Net Property charges outside of the general fund | (5) | | (5) | | (3%) | 0 | |
| Property Services - net effect of temporary and agency staff offset by salary savings | 190 | | 200 | | 40% | 10 | |
| Impact on fees & charges from disposal of PH | 0 | | 44 | | 27% | 44 | |
| | | 1,913 | | 2,203 | | | 290 |
| <u>Education</u> | | | | | | | |
| Early Years & Play | | | | | | | |
| Staff vacancies - various | (196) | | (182) | | 7% | 14 | |
| Nursery Education funding saving | (222) | | (222) | | 0% | 0 | |
| Youth Service | | | | | | | |
| Salary net overspend | (13) | | 5 | | 0% | 18 | |
| Premises Overspend | 0 | | 23 | | 2% | 23 | |
| Grant income (prior year) | 0 | | (38) | | n/a | (38) | |
| Resources & Performance | | | | | | | |
| Pupil Travel Passes | (150) | | (209) | | (53%) | (59) | |
| Staff related savings | (27) | | (42) | | (3%) | (15) | |
| Lea Retained Budgets | (15) | | (2) | | 0% | 13 | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|---|---------------------|-------|-------------|-------|------|-----------------------------|------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| ELT/Schools | 35 | | 31 | | 5% | (4) | |
| Standards & Effectiveness | | | | | | | |
| Staff oncosts - (pending budget allocation) | 91 | | 93 | | 7% | 2 | |
| A Level Music Overspend | | | 4 | | 5% | 4 | |
| Standards & Inclusion | | | | | | | |
| LSC 6th Form grant higher than anticipated | | | (36) | | (2%) | (36) | |
| Transport Costs - additional number of pupil days/full effect of contract price increase/Unachieved saving. | 277 | | 365 | | 8% | 88 | |
| Placement underspend | (90) | | (191) | | (2%) | (101) | |
| Therapies overspend | 66 | | 98 | | 12% | 32 | |
| Specialist and other Teams - net staffing position | (43) | | (43) | | (1%) | 0 | |
| Cultural Services | | | | | | | |
| Leisure Management Contract | (60) | | (60) | | | 0 | |
| Staffing | 35 | | 35 | | | 0 | |
| | | (312) | | (371) | | | (59) |
| <u>Environmental Services</u> | | | | | | | |
| Licencing Act - reduced income and additional staffing | 135 | | 135 | | 20% | 0 | |
| Recycling - additional recycling boxes | 60 | | 60 | | n/a | 0 | |
| Recycling - ECT additional collection costs | 45 | | 45 | | n/a | 0 | |
| Increased Green Waste Gate fee | 95 | | 95 | | n/a | 0 | |
| Savings to meet increased Gate Fee: | | | | | | | |
| Street Cleansing training and supplies & services | (17) | | (17) | | 0% | 0 | |
| Trade Waste increased income | (35) | | (35) | | (4%) | 0 | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|--|---------------------|------|-------------|------|-------|-----------------------------|-------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| Refuse training and Saturday collections | (13) | | (13) | | 0% | 0 | |
| Parks locking/unlocking and developments | (13) | | (13) | | 0% | 0 | |
| Grounds Maintenance agency and overtime reductions | (6) | | (6) | | (2%) | 0 | |
| Mill Hill Depot security savings | (16) | | (16) | | (2%) | 0 | |
| Catering - reduced take-up | 97 | | 97 | | n/a | 0 | |
| Golf Courses - residual maintenance costs | 80 | | 80 | | 1% | 0 | |
| Parks & Openspaces - control spend on developments to meet Golf course maintenance | (80) | | (80) | | (3%) | 0 | |
| CCTV - efficiency saving from merger with Emergency Telephone Suite | (78) | | (88) | | (1%) | (10) | |
| Management - additional staffing costs | 75 | | 75 | | 24% | 0 | |
| Abandoned Vehicles - procurement efficiencies | (8) | | (8) | | (10%) | 0 | |
| Street Enforcement service - vacancies | (200) | | (200) | | (10%) | 0 | |
| Additional weed spraying | 22 | | 22 | | 3% | 0 | |
| Residential Services - loss of Barnet Homes income | 35 | | 35 | | 4% | 0 | |
| Cemetery & Crematoria fees & charges - increase from 1st January 2006 | (15) | | (30) | | (10%) | (15) | |
| SEN Transport | 60 | | 0 | | n/a | (60) | |
| Street Cleansing - change flytip target | (15) | | (15) | | 0% | 0 | |
| Targeted efficiency savings - Refuse, Street Cleansing, Greenspaces & Catering | (50) | | (50) | | n/a | 0 | |
| Policy & Performance - vacant posts held open | 0 | | (50) | | (13%) | (50) | |
| Mill Hill Depot - backdated income | 0 | | (20) | | (3%) | (20) | |
| Other minor variations (net) | 30 | | 35 | | n/a | 5 | |
| | | 188 | | 38 | | | (150) |
| Highways & Design | | | | | | | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|---|---------------------|------|-------------|------|-------|-----------------------------|------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| Special Parking Account - reduced income from PCN's and CPZ 's | 1,218 | | 1,222 | | 10% | 4 | |
| Car parks - reduced income | 328 | | 328 | | 30% | 0 | |
| Highways Planned Maintenance - planned deferral of schemes | (1,500) | | (1,500) | | (85%) | 0 | |
| Other Expenses - lower than anticipated external funding | 26 | | 26 | | 2% | 0 | |
| R.A.S.W.A.- reduction in levels of charges applicable. | 35 | | 35 | | 12% | 0 | |
| Rechargeables - increase in charges and some increase in activity | (10) | | (10) | | (2%) | 0 | |
| Other minor variations (net) | 5 | | 3 | | 0% | (2) | |
| | | 102 | | 104 | | | 2 |
| <u>Planning</u> | | | | | | | |
| Planning Appeal Costs - Initial inquiry and court costs | 20 | | 20 | | n/a | 0 | |
| Organisation restructure | 0 | | 25 | | 1% | 25 | |
| Other minor variations (net) | 3 | | 1 | | 0 | (2) | |
| | | 23 | | 46 | | | 23 |
| <u>Public Offices</u> | | | | | | | |
| Contract Cleaning | 154 | | 154 | | 62% | 0 | |
| Miscellaneous Income (Aerial mast on Barnet House) | (55) | | (55) | | n/a | 0 | |
| Vacant posts offset by use of admin-temp-casual-agency | (10) | | (30) | | (6%) | (20) | |
| General premises budgets | (67) | | (10) | | (4%) | 57 | |
| Additional costs from lease on NLBP building 4 ground floor - approved CRC 28/7 (see comments in main report under section 8.4) | 97 | | 79 | | n/a | (18) | |
| NLBP - Additional invoices from landlord in respect of utility expenditure, deemed not to be within service charge | 65 | | 65 | | 44% | 0 | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|---|---------------------|------|-------------|------|-------|-----------------------------|-------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| NLBP rates - Increase in Rateable Value (notification from Inland Revenue's Valuation Office as a result of a reassessment of rateable value from £0.635m to £1.090m and application of multiplier) | 87 | | 87 | | 27% | 0 | |
| Housing | | 271 | | 290 | | | 19 |
| Salaries (Benefits Admin & Control) | (33) | | (60) | | (2%) | (27) | |
| Vacant posts offset by use of admin/temp/casual/agency staff | 274 | | 296 | | n/a | 22 | |
| Staff Advertising | 0 | | 5 | | 92% | 5 | |
| Admin-Subsidy | (110) | | (110) | | (5%) | 0 | |
| Performance Standards Funding | (31) | | (31) | | n/a | 0 | |
| Benefits Payments | 1,034 | | 783 | | 51% | (251) | |
| Housing Benefits transitional relief | 109 | | 109 | | 50% | 0 | |
| Housing Benefits limitation subsidy | 420 | | 420 | | 55% | 0 | |
| Temporary Accommodation | (1,200) | | (1,200) | | (14%) | 0 | |
| General Fund Community Centres - BHL management fee & Claremont Road Community Centre | 90 | | 90 | | n/a | 0 | |
| | | 553 | | 302 | | | (251) |
| Strategic Development | | | | | | | |
| Staff savings & impact of restructure | (62) | | (69) | | (21%) | (7) | |
| Admin-temp-casual-agency including EDAW fees | 131 | | 87 | | n/a | (44) | |
| Consultants Fees | 41 | | 39 | | n/a | (2) | |
| Staff Advertising | 26 | | 45 | | n/a | 19 | |
| Developers' Contributions | (40) | | (40) | | n/a | 0 | |

| | FORECAST VARIATIONS | | | | | CHANGE TO PREVIOUS FORECAST | |
|--|---------------------|----------------|----------------|----------------|-----|-----------------------------|--------------|
| | November CRC | | January CRC | | | £000 | £000 |
| | £000 | £000 | £000 | £000 | % | £000 | £000 |
| Anticipated use of S106 receipts | (91) | | (83) | | n/a | 8 | |
| Other - minor variations | (5) | | 21 | | n/a | 26 | |
| | | 0 | | 0 | | | 0 |
| Total (net forecast overspend) | 775 | 775 | 374 | 374 | | (401) | (401) |
| General Fund Balances @ 1.4.2005 | (5,004) | | (5,004) | | | 0 | |
| Contribution to Balances | (3,000) | | (3,000) | | | 0 | |
| Variations Approved at Cabinet Resources Committee 26th September 2005 | | | | | | | |
| Street Lighting | 415 | | 415 | | | 0 | |
| Coroners Court Levy - unrequired budget returned to the centre | (109) | | (109) | | | 0 | |
| Variations Approved at Cabinet Resources Committee 10th November 2005 | | | | | | | |
| ECT Recycling Contract | 315 | | 315 | | | 0 | |
| | | (7,383) | | (7,383) | | | 0 |
| Forecast Balances @ 31.3.2006 | (6,608) | (6,608) | (7,009) | (7,009) | | (401) | (401) |

| Line Reference | Efficiency Proposal | Budget 2005/06 | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------------|---------------------|----------------|------------------|----------|-----------------------------------|
| | | £ | £ | £ | |

On Target/Achieved Efficiency Savings

| | | | | | |
|----|--|---------|---------|---|--|
| 1 | <u>Adult Social Services</u> | | | | |
| 4 | Printing & Stationery | 13,900 | 13,900 | 0 | The budgets have been reduced |
| 5 | Learning disability reprofiling | 200,000 | 200,000 | 0 | Service modernisation continuing |
| 6 | Age Concern - reduction from 3 to 2 centres | 50,000 | 50,000 | 0 | SLA agreed with Age Concern |
| 7 | Restructure Management Team | 100,000 | 100,000 | 0 | The restructure has been completed and implemented |
| 8 | Reinvestment Leys receipt | 220,000 | 220,000 | 0 | A revised schedule has been agreed with NHHT and the capital payment has been made |
| 9 | <u>Borough Solicitor</u> | | | | |
| 10 | Supplies and Services | 27,150 | 27,150 | 0 | |
| 11 | Court Fees | 10,000 | 10,000 | 0 | At Month 7 projection is spend will be within budget |
| 12 | Land Registry Fees | 2,500 | 2,500 | 0 | |
| 13 | Counsels Fees | 33,000 | 33,000 | 0 | At Month 7 projection is spend will be within budget |
| 14 | IT Budgets | 20,800 | 20,800 | 0 | |
| 16 | Legal Fees - Receipts | 35,000 | 35,000 | 0 | Overall Legal Service income on target at Month 7 |
| 17 | Court Costs Awarded | 10,000 | 10,000 | 0 | Overall Legal Service income on target at Month 7 |
| 18 | Copying Charges | 1,000 | 1,000 | 0 | |
| 21 | Electoral Registration - Advertising | 8,000 | 8,000 | 0 | |
| 22 | Legal Services - Staff Reduction | 117,000 | 117,000 | 0 | Legal Service staffing costs within budget at Month 7 |
| 23 | Staffing efficiencies from IT investment (FYE) | 63,000 | 63,000 | 0 | Legal Service staffing costs within budget at Month 7 |
| 24 | Reduction of one manager post | 18,000 | 18,000 | 0 | Committee Services staffing costs within budget at Month 7 |
| 25 | Reduction of 1 1/2 x FTE posts in Office Support Team. | 37,000 | 37,000 | 0 | Committee Services staffing costs within budget at Month 7 |
| 26 | Supplies & Services | 3,000 | 3,000 | 0 | |
| 27 | Transport | 2,000 | 2,000 | 0 | |
| 28 | Restructure Scrutiny | 50,000 | 50,000 | 0 | Saving will be achieved in full |
| 29 | <u>Borough Treasurer</u> | | | | |
| 30 | Cashiers - Close Wood Street | 30,000 | 30,000 | 0 | Cashiers Staffing Costs within Revised Budget |
| 31 | Internal audit - Delete one post | 15,000 | 15,000 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 32 | Administration - Delete one post | 25,000 | 25,000 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 33 | Expenses service wide | 15,000 | 15,000 | 0 | |
| 34 | Reduce IT budgets service wide | 30,000 | 30,000 | 0 | Budgets have been adjusted service-wide |
| 35 | Car allowances service wide | 20,000 | 20,000 | 0 | |
| 36 | CAFT - Vacancy factor | 15,000 | 15,000 | 0 | CAFT staffing budget reset to include vacancy factor |
| 37 | Welfare rights - Delete one post | 21,000 | 21,000 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 39 | Grants | 25,000 | 25,000 | 0 | Grants budget reduced. |
| 40 | Assessments - Delete one post | 25,000 | 25,000 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 42 | Delete 2 posts in Local Taxation | 35,000 | 35,000 | 0 | Posts deleted - revised structure costed and agreed - and is within budget |
| 43 | Delete post in Audit | 60,000 | 60,000 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 44 | <u>Central Expenses</u> | | | | |

| Line Reference | Efficiency Proposal | Budget 2005/06 | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------------|---|----------------|------------------|----------|---|
| | | £ | £ | £ | |
| 45 | Democratic Health Network | 690 | 690 | 0 | |
| 46 | London Team Against Fraud | 7,500 | 7,500 | 0 | |
| 47 | Corporate - Car leasing | 16,000 | 16,000 | 0 | |
| 48 | Senior management restructure (contingency) | 180,000 | 180,000 | 0 | |
| 49 | Children & Families | | | | |
| 50 | Efficiency review | 278,000 | 278,000 | 0 | Administrative posts deleted and IT technology introduced |
| 52 | Young Peoples Team | 15,000 | 15,000 | 0 | Post deleted |
| 53 | Cultural Services | | | | |
| 54 | Cessation of Translation Service | 65,460 | 65,460 | 0 | |
| 55 | Savings on running costs (£160 to CC) | 27,500 | 27,500 | 0 | |
| 56 | Savings on IT expenditure | 23,300 | 23,300 | 0 | |
| 57 | Media Fund | 30,000 | 30,000 | | |
| 58 | Staff restructure | 221,320 | 221,320 | 0 | Staffing expenditure around new budgeted level at month 7 |
| 59 | Education | | | | |
| 60 | reorganisation | 95,000 | 95,000 | 0 | Budget Amended |
| 61 | travel passes | 50,000 | 50,000 | 0 | Budget Amended |
| 62 | Publications | 10,000 | 10,000 | 0 | Budget Amended |
| 63 | Delete transport client officer post | 20,000 | 20,000 | 0 | Budget Amended |
| 64 | Reorganisation | 70,000 | 70,000 | 0 | Budget Amended |
| 65 | salaries reduction | 40,000 | 40,000 | 0 | Budget Amended |
| 66 | staffing reductions | 10,000 | 10,000 | 0 | Budget Amended |
| 67 | Traded Services | 50,000 | 50,000 | 0 | Budget Amended |
| 68 | increased use of grant income to fund posts | 50,000 | 50,000 | 0 | Budget Amended |
| 69 | Grant income to fund posts | 25,000 | 25,000 | 0 | Budget Amended |
| 70 | reduce EBP grant by 3% -efficiency saving | 2,500 | 2,500 | 0 | Budget Amended |
| 71 | Reduced running costs | 7,500 | 7,500 | 0 | Budget Amended |
| 72 | Delete post of SEN tribunal officer | 25,000 | 25,000 | 0 | Budget Amended |
| 73 | Environmental Services | | | | |
| 74 | Barnet Homes - re-negotiation of grounds maintenance contract | 75,000 | 75,000 | 0 | SLA - awaiting confirmation from Barnet Homes |
| 77 | Parks & Open Spaces - management | 115,000 | 115,000 | 0 | Budget reduced - staff savings (3 management posts) actioned. |
| 78 | Staff - overtime | 3,500 | 3,500 | 0 | Budgets reduced and controls in place. |
| 79 | Management and Support | 500 | 500 | 0 | |
| 81 | Ground maintenance efficiencies | 25,000 | 25,000 | 0 | Post deleted. |
| 82 | Domestic Refuse - bin purchase | 15,000 | 15,000 | 0 | |
| 83 | Domestic Refuse - protective clothing | 4,000 | 4,000 | 0 | Budgets reduced and amended. (Bins, protective clothing, special collections) |
| 84 | Domestic Refuse - special collection income | 10,000 | 10,000 | 0 | |
| 87 | Street Enforcement Service | 603,750 | 603,750 | 0 | Restructure approved by General Functions (November 2004) and implemented. |
| 89 | Grounds Maintenance | 10,000 | 10,000 | 0 | Budgets reduced. |
| 91 | Mill Hill Depot | 100,000 | 100,000 | 0 | Additional income being negotiated and confirmed. |

| Line Reference | Efficiency Proposal | Budget 2005/06 | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------------|---|----------------|------------------|----------|--|
| | | £ | £ | £ | |
| 92 | SES/Street Cleansing | 870 | 870 | 0 | Budgets reduced on equipment and materials |
| 93 | Refuse | 340 | 340 | 0 | |
| 94 | SES | 1,220 | 1,220 | 0 | |
| 95 | SES | 170 | 170 | 0 | Budgets reduced on printing and stationery |
| 96 | Residential Services/Catering | 4,920 | 4,920 | 0 | Service IT budgets reduced. |
| 98 | Highways & Design | | | | |
| 76 | Responsive Highways Maintenance - carriageways | 55,000 | 55,000 | 0 | Budgets reduced. Reflects improved conditions following increased planned mtnce. |
| 85 | Road structural repairs | 35,000 | 35,000 | 0 | Budgets reduced. |
| 90 | Highways Maintenance | 50,000 | 50,000 | 0 | Budgets reduced. |
| 99 | Highways - staffing reduction | 32,000 | 32,000 | 0 | Budgets reduced |
| 100 | General running cost savings - Equipment & Materials | 2,864 | 2,864 | 0 | Budgets reduced |
| 101 | General running cost savings - General Office Expenses | 500 | 500 | 0 | Budgets reduced |
| 102 | General running cost savings - IT | 11,520 | 11,520 | 0 | Budgets reduced |
| 103 | General running cost savings - Other Expenses | 50,808 | 50,808 | 0 | Budgets reduced |
| 104 | General running cost savings - Printing | 3,946 | 3,946 | 0 | Budgets reduced |
| 105 | General running cost savings - Stationery | 1,442 | 1,442 | 0 | Budgets reduced |
| 106 | Car Parks - repairs/maintenance | 8,000 | 8,000 | 0 | Budgets reduced |
| 107 | Disabled Crossing Facilities | 5,000 | 5,000 | 0 | Budgets reduced |
| 108 | Schools Crossing Patrols | 5,000 | 5,000 | 0 | Budgets reduced |
| 109 | Home Zones - works budget | 30,000 | 30,000 | 0 | Budgets reduced |
| 110 | Building Control - net additional income | 60,000 | 60,000 | 0 | Fees Increased |
| 111 | Highways Administration reduction in posts - additional impact 05/6 (FYE) | 20,000 | 20,000 | 0 | Posts reduced - Total £90k, £70k 2004-05 - balance of £20k 2005-06 |
| 113 | Housing -General Fund | | | | |
| 115 | Reduction in IT budget in Housing Benefit | 16,800 | 16,800 | 0 | Budgets reduced |
| 116 | Temporary accomodation | 50,110 | 50,110 | 0 | Budgets reduced |
| 117 | Human Resources | | | | |
| 119 | Payroll Reductions due to move to Weekly Pay | 37,500 | 37,500 | 0 | Post reductions have occurred - costs slightly above profiled budget at Month 7 |
| 119a | Delete 1 post in training | 42,500 | 42,500 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 120 | Discontinue central advertising / outsource resource handling | 70,000 | 70,000 | 0 | Posts deleted - revised structure costed and agreed - and is within budget |
| 121 | Information Systems | | | | |
| 123 | IS Partners | 15,000 | 15,000 | 0 | |
| 125 | IS - Telephony Infrastructure - reduced call rate charges | 20,000 | 20,000 | 0 | Reduced charges already reflected in 04-05 so no problem expected |
| 130 | IS - 10% Reduction in NLBP managed service costs | 45,000 | 45,000 | 0 | Saving should be achieved |
| 132 | Planning | | | | |
| 133 | Reduce the annual spending on employee expenses | 13,300 | 13,300 | 0 | Budgets reduced |
| 134 | Reduce the annual spending on transport costs | 2,330 | 2,330 | 0 | Budgets reduced |
| 135 | Reduce the annual spending on supplies and services | 10,210 | 10,210 | 0 | Budgets reduced |
| 136 | Revised base budget | 61,600 | 61,600 | 0 | Budgets reduced |
| 137 | Property Services | | | | |

| Line Reference | Efficiency Proposal | Budget 2005/06 | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------------|--|----------------|------------------|----------|--|
| | | £ | £ | £ | |
| 138 | Reduced spending on stationery, training | 4,000 | 4,000 | 0 | Achieved |
| 139 | Recharge post to Housing Estates regeneration budget | 14,600 | 14,600 | 0 | Post to be recharged to Regeneration budget |
| 140 | Public Offices | | | | |
| 141 | Equipment and Materials | 880 | 880 | 0 | Budgets reduced |
| 142 | Floral Decorations | 160 | 160 | 0 | Budgets reduced |
| 143 | General Office Expenses | 140 | 140 | 0 | Budgets reduced |
| 144 | Printing | 400 | 400 | 0 | Budgets reduced |
| 145 | Staffing efficiencies | 10,600 | 10,600 | 0 | Budgets reduced |
| 146 | Staffing efficiencies | 280 | 280 | 0 | Budgets reduced |
| 147 | Staffing efficiencies | 110 | 110 | 0 | Budgets reduced |
| 148 | Resources | | | | |
| 149 | Procurement savings | 300,000 | 300,000 | 0 | Following budget adjustment agreed by CRC, revised budget will be achieved |
| 151 | CPO - End all consultancy budgets | 40,000 | 40,000 | 0 | Spend reduced in 04-05 - so saving should be achieved |
| 153 | Savings on running costs (from CC) | 160 | 160 | 0 | |
| 154 | Savings on IT expenditure (from CC) | 1,250 | 1,250 | 0 | Budgets have been adjusted service-wide |
| 155 | Restructure switchboard (from CC) | 25,000 | 25,000 | 0 | Posts deleted - revised structure costed and agreed - and is within budget |
| 156 | Strategic Development | | | | |
| 157 | IT savings | 3,080 | 3,080 | 0 | Achieved |
| 159 | Strategic Directors & Corporate Support | | | | |
| 160 | Reduced Printing, Conference and Stationery Budgets | 25,160 | 25,160 | 0 | |
| 162 | Reduce First team to 4 issues a year | 11,000 | 11,000 | 0 | |
| 163 | CPO - Reduce Consultation Budgets | 25,000 | 25,000 | 0 | |
| 164 | CPO - Citizens's panel - 2 per year | 5,000 | 5,000 | 0 | |

At Risk Efficiency Savings

| | | | | | |
|----|---|---------|---------|---|---|
| 1 | Adult Social Services | | | | |
| 2 | Placements | 450,000 | 450,000 | 0 | This is a demand led service & it is too early in the year to be certain of the outturn position, however the service has good controls on assessments and placements processes and will endeavour to bring the budgets in on line. |
| 3 | IT | 15,660 | 15,660 | 0 | Significant demand for IT hardware replacement |
| 9 | Borough Solicitor | | | | |
| 15 | Registrars Income | 19,500 | 19,500 | 0 | Income levels well below level required at Month 7, although all expected income has not yet been received from the Home Office |
| 19 | Registrars - Closure of Wood Street office - saving on premises costs | 21,000 | 21,000 | 0 | Office closed later in year than anticipated. It is hoped to offset the additional cost with extra income |
| 20 | Registrars - Closure of Wood Street office - saving on staff costs | 50,000 | 50,000 | 0 | Office closed later in year than anticipated. It is hoped to offset the additional cost with extra income |
| 49 | Children & Families | | | | |

| Line Reference | Efficiency Proposal | Budget 2005/06 | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------------|---|----------------|------------------|----------|---|
| | | £ | £ | £ | |
| 51 | Asylum seekers | 180,810 | 180,810 | 0 | Last year NASS informed authorities that they would resume responsibility for single adults and families. The budget was set on this basis. NASS has subsequently asked authorities to continue with supporting these asylum seekers. Barnet informed NASS that after end of Sept there will no longer be an Asylum Seekers Team to deal with these asylum seekers. |
| 73 | Environmental Services | | | | |
| 75 | SEN Transport efficiencies - Education | 90,000 | 30,000 | 60,000 | £30k from management charges, £60k logistics savings to be confirmed with Education. |
| 80 | Stores organisation efficiencies | 30,000 | 30,000 | 0 | Two posts deleted. Cost recovery process to be confirmed. |
| 97 | Recycling - increase in green waste collection | 44,000 | 44,000 | 0 | Tonnages collected being monitored. Participation rates will be key. |
| 98 | Highways & Design | | | | |
| 112 | Design services | 250,000 | 250,000 | 0 | Implementation in progress. Fee base being confirmed |
| 121 | Information Systems | | | | |
| 122 | HBS Business Services - Print Contract | 60,000 | 60,000 | 0 | Whether or not saving is achieved will not become apparent until later in year |
| 124 | IS vacancies | 30,000 | 30,000 | 0 | Staff costs above budget at Month 7 although some cost relates to supporting capital projects |
| 126 | IS - reduction of 1 post | 45,000 | 45,000 | 0 | Staff costs above budget at Month 7 although some cost relates to supporting capital projects |
| 127 | IS - Hardware Maintenance Savings | 30,000 | 30,000 | 0 | |
| 129 | IS - Re-scope terms of contract for HBS partnership | 150,000 | 150,000 | 0 | Saving not achieved in full at this point |
| 131 | IS - Increase in Schools income | 20,000 | 20,000 | 0 | Saving should be achievable though income levels will not be apparent until later in year |
| 148 | Resources | | | | |
| 150 | IS and CPO Admin reduction (1.5 posts) | 45,000 | 45,000 | 0 | Pressure on staffing budgets in new Directorate |
| 152 | CPO - reduction of 1 post | 45,000 | 45,000 | 0 | Pressure on staffing budgets in new Directorate |
| 156 | Strategic Development | | | | |
| 158 | Staff savings to be achieved through reducing hours and restructuring | 14,290 | 14,290 | 0 | Budgets reduced & restructure to be completed by Head of Service |
| 159 | Strategic Directors & Corporate Support | | | | |
| 161 | Remove Consultants Fees budget for Arts Depot | 31,000 | 31,000 | 0 | |

High Risk/Unachieved Efficiency Savings

| | | | | | |
|-----|--|---------|--------|---------|---|
| 29 | Borough Treasurer | | | | |
| 41 | MCS efficiencies - deletion of posts within Accountancy, Cashbook & Income | 235,000 | 35,000 | 200,000 | Final restructure proposals to be agreed |
| 73 | Environmental Services | | | | |
| 86 | ECT recycling contract - productivity savings | 95,000 | 50,000 | 45,000 | £50k no inflation increase confirmed. Balance of £45k will not be achieved by round reduction as originally envisaged(because of impact of compulsory recycling). |
| 88 | Golf Courses - running costs | 108,000 | 28,000 | 80,000 | Disposal agreed Cabinet Resources 28/04/05. No revenue budget 2005/06. There will be some residual maintenance costs. Report to Cabinet Resources 21/07/05 with tender results. Expected to lease from 1 April 2006 |
| 113 | Housing -General Fund | | | | |
| 114 | Community Centres staffing | 13,000 | 0 | 13,000 | Will not be achieved, further work required with Barnet Homes, but can be taken up elsewhere in Housing GF |

| Line Reference | Efficiency Proposal | Budget 2005/06 | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------------|--|------------------|------------------|----------------|---|
| | | £ | £ | £ | |
| 117 | Human Resources | | | | |
| 118 | Re-organise management of HR | 100,000 | 100,000 | 0 | Additional costs associated with HR improvement plan leading to Overspend |
| 121 | Information Systems | | | | |
| 128 | IS - Managed service saving due to new system implementation | 150,000 | 150,000 | 0 | Delay in Pericles implementation has jeopardised achievement of this saving |
| 165 | Totals | 6,920,900 | 6,522,900 | 398,000 | |
| 166 | Summary of Efficiencies :- | | | | |
| 167 | | 4,658,640 | 4,658,640 | 0 | |
| 168 | | 1,811,260 | 1,751,260 | 60,000 | |
| 169 | | 451,000 | 113,000 | 338,000 | |
| 170 | Totals | 6,920,900 | 6,522,900 | 398,000 | |

Appendix B (ii)

| Line Ref | Budget Reduction Proposal | Budget 2005/06 | Total Reduction | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------|---------------------------|----------------|-----------------|------------------|----------|-----------------------------------|
| | | £ | £ | £ | £ | |

On Target/Achieved Savings

| | | | | | | |
|----|---|---------|---------|---------|---------|--|
| 1 | Adult Social Services | | | | | |
| 2 | Close Springwood (FYE) | 100,000 | 100,000 | 100,000 | 0 | achieved |
| 4 | Telephones for disabled | 24,000 | 24,000 | 24,000 | 0 | |
| 5 | HIV / AIDS Service | 8,000 | 8,000 | 8,000 | 0 | |
| 7 | Borough Solicitor | | | | | |
| 8 | Removal of Head of Service post and 1 manager post | 93,000 | 93,000 | | 93,000 | |
| 9 | Borough Treasurer | | | | | |
| 10 | Grant to Barnet Action 4 Youth - expires March 2004 | 50,000 | 50,000 | 50,000 | 0 | Grants budgets reduced and allocation of grants expected to be within reduced budget |
| 11 | Grant to Barnet Retired & Senior Volunteer Programme - expires March 2004. | 12,500 | 12,500 | 12,500 | 0 | |
| 12 | Reduction in small grants to voluntary organisations. | 70,000 | 70,000 | 70,000 | 0 | |
| 13 | Additional grant funding for Welfare Rights Unit | 18,560 | 18,560 | 18,560 | 0 | Grant funding secured |
| 14 | Assessments - eliminate one-off budget increase for introducing "Fairer Charging" | 10,000 | 10,000 | 10,000 | 0 | Budget adjusted |
| 16 | Increase charge to Special Parking Account re cash collection | 75,000 | 75,000 | 75,000 | 0 | Increased charge achieved in 04-05 - so should be secure in 05-06 |
| 17 | Delete post in Student Finance | 25,000 | 25,000 | 25,000 | 0 | Post deleted - revised structure costed and agreed - and is within budget |
| 18 | Central Expenses | 0 | | | | |
| 19 | Roundabout Sponsorship | 28,700 | 28,700 | 28,700 | 0 | |
| 20 | LPSA - interim reward grant | 124,000 | 124,000 | 124,000 | 0 | |
| 21 | Children & Families | | | | | |
| 22 | ART - reduction in service | 120,000 | 120,000 | 120,000 | 0 | Specific posts deleted and phase 2 of the C&F restructure costed and agreed within available resources |
| 23 | Further staff savings | 140,000 | 140,000 | 140,000 | 0 | Specific posts deleted and phase 2 of the C&F restructure costed and agreed within available resources |
| 24 | Principal Projects and Strategy Officer | 33,580 | 33,580 | 33,580 | 0 | Post deleted |
| 25 | Cultural Services | | | | | |
| 26 | Close Totteridge Library (FYE) | 28,000 | 28,000 | | 28,000 | |
| 28 | Cease adult guidance support | 50,000 | 50,000 | | 50,000 | |
| 29 | Reduce library opening hours and re-designate posts | 226,000 | 226,000 | | 226,000 | |
| 30 | Nil inflation on Media Budget | 24,000 | 24,000 | | 24,000 | |
| 31 | Reduce mobile libraries by 1 vehicle | 96,500 | 96,500 | | 96,500 | |
| 32 | Reduction on media fund | 22,500 | 22,500 | | 22,500 | |
| 33 | Education | | | | | |
| 34 | Recode 50% ELT post to grant | 36,000 | 0 | 36,000 | 0 | Budget adjusted |
| 35 | Charge part of Early Years advisory service to grant | 96,000 | 96,000 | 96,000 | 0 | Budget adjusted |
| 36 | Youth Service | 300,000 | 300,000 | 300,000 | 0 | Budget adjusted |
| 37 | Targeted support for schools causing concern | 44,000 | 44,000 | 44,000 | 0 | Budget adjusted |
| 38 | Capitalise consultancy for Primary capital strategy | 250,000 | 250,000 | 250,000 | 0 | Budget adjusted |
| 39 | Environmental Services | | | | | |
| 40 | Abandoned Vehicles | 12,000 | 12,000 | 12,000 | 0 | Budget reduced. |

| Line Ref | Budget Reduction Proposal | Budget 2005/06 | Total Reduction | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------|---|----------------|-----------------|------------------|----------|---|
| | | £ | £ | £ | £ | |
| 41 | Restructure of Street Enforcement | 201,250 | 201,250 | 201,250 | 0 | Restructure approved General Functions November 2004 and implemented. |
| 42 | LA 21 Grants | 5,000 | 5,000 | 5,000 | 0 | Budget reduced |
| 45 | Noise Service - refocus to times of peak demand | 90,000 | 90,000 | 90,000 | 0 | Reduction in Out of Hours service implemented. |
| 47 | Residential service - staffing reductions | 60,000 | 60,000 | 60,000 | 0 | Two posts deleted. |
| 48 | Grounds maintenance - rationalisation of highways planting | 70,000 | 70,000 | 70,000 | 0 | Savings agreed with Cabinte member. Implementation being monitored. |
| 50 | Litter bins & graffiti | 62,000 | 62,000 | 62,000 | 0 | Budgets reduced (equipment £50k , graffiti 12k) |
| 52 | Cease HECA survey programme | 22,000 | 22,000 | 22,000 | 0 | Programme ceased and budget deleted. |
| 54 | Public health - reduction 0.5 posts | 13,000 | 13,000 | 13,000 | 0 | Post deleted |
| 55 | Waste Performance Grant | 276,000 | 276,000 | 276,000 | 0 | Government grant for 2005/06 confirmed. 2006/07 to be confirmed. |
| 56 | Highways and Design | | | | | |
| 44 | Responsive Highways Maintenance - footways | 25,000 | 25,000 | 25,000 | 0 | Budget reduced. Reflects improved conditions following increased planned mtnce. |
| 57 | Highways - general increase in fees and charges | 180,000 | 180,000 | 180,000 | 0 | Additional income applicable to 2005-06 estimated to be on target. |
| 58 | IT invest to save | 50,000 | 50,000 | 50,000 | 0 | Budget reduced |
| 59 | Highways - general fees & charges increase | 30,000 | 30,000 | 30,000 | 0 | Fees and charges increased - monitor |
| 60 | Highways rationalisation of works programme | 340,000 | 340,000 | 340,000 | 0 | Budgets reduced (public lighting). One off |
| 61 | War memorials | 10,000 | 10,000 | 10,000 | 0 | Budgets reduced |
| 62 | Highways planned maintenance | 200,000 | 200,000 | 200,000 | 0 | Budgets reduced |
| 63 | Safer Routes | 23,000 | 23,000 | 23,000 | 0 | Budgets reduced |
| 66 | Housing - General Fund | | | | | |
| 68 | Housing Initiatives | 39,200 | 39,200 | 39,200 | 0 | On target |
| 69 | Human Resources | | | | | |
| 70 | Close Occupational Health Service | 80,000 | 80,000 | | 80,000 | Service closed and services now picking up cost of OH referrals |
| 73 | Planning | | | | | |
| 74 | Increased income (national planning fees) | 15,000 | 15,000 | 15,000 | 0 | Fees increased 01/04/05. awaiting member confirmation of use of extra income. |
| 76 | Property Services | | | | | |
| 77 | Charging for property disposal packs | 2,000 | 2,000 | 2,000 | 0 | Fees being generated |
| 79 | Charge HRA for work undertaken on Housing Association programme | 8,000 | 8,000 | 8,000 | 0 | Fees being generated |
| 80 | Increased charges for Court of Protection work | 5,000 | 5,000 | 5,000 | 0 | Fees being generated |
| 81 | Review of charges of costs against capital receipts for disposals | 10,000 | 10,000 | 10,000 | 0 | Fees being anticipated |
| 82 | Public Offices | | | | | |
| 83 | Full costs of Stag House to Barnet Homes | 51,000 | 51,000 | 51,000 | 0 | Achieved |
| 84 | Reduction of budget for building maintenance | 6,000 | 6,000 | 6,000 | 0 | Budgets reduced |
| 88 | Strategic Development | | | | | |
| 90 | Inward Investment North London | 35,000 | 35,000 | 35,000 | 0 | Achieved |

At Risk Savings

| | | | | | | |
|----|---|--------|--------|--------|-------|---|
| 1 | Adult Social Services | | | | | |
| 3 | Sheltered workshops | 23,000 | 23,000 | 23,000 | 0 | Consultation underway - will be contained within service cash limit |
| 6 | Community Network | 50,000 | 50,000 | 50,000 | 0 | Consultation underway - will be contained within service cash limit |
| 9 | Borough Treasurer | | | | | |
| 15 | Cease services provided to the Probation Service (net of income lost) | 5,000 | 5,000 | | 5,000 | Final restructure proposals awaited |
| 25 | Cultural Services | | | | | |

| Line Ref | Budget Reduction Proposal | Budget 2005/06 | Total Reduction | Forecast Outturn | Variance | Progress & Risks of not achieving |
|----------|---|----------------|-----------------|------------------|----------|--|
| | | £ | £ | £ | £ | |
| 27 | Reduce GLL management fee | 25,000 | 25,000 | | 25,000 | Negotiations with Schools still ongoing expected to progress but full year saving will not be achieved |
| 39 | Environmental Services | | | | | |
| 43 | Increase fees & charges above inflation | 20,000 | 20,000 | 20,000 | 0 | Increased fees and charges approved by CRC committee 25/11/2004. Monitor |
| 46 | Trade Waste - increased income | 25,000 | 25,000 | 25,000 | 0 | Targetted increase in turnover and improved debt collection. |
| 51 | Allotments - increased income | 50,000 | 50,000 | 50,000 | 0 | Charges increased 1/4/05 - but first 4 months indicate a possible drop in take-up. Service aims to match any income shortfall with matching expenditure savings. |
| 53 | Capitalise Environmental Health Officer | 40,000 | 40,000 | 40,000 | 0 | Capitalisation process to be confirmed with external auditor. |
| 69 | Human Resources | | | | | |
| 71 | Charge Services for all Corporate run training courses | 50,000 | 50,000 | | 50,000 | Level of Income received will not become apparent until later in the year, although due to MCS less general training is being undertaken. |
| 72 | Revision of the advertising style - reduce information included | 50,000 | 50,000 | | 50,000 | Savings need to be reclaimed from services - therefore high risk |
| 73 | Planning | | | | | |
| 75 | Reductions in Planning and Enforcement Posts | 109,000 | 109,000 | 109,000 | 0 | Restructure proposal put forward to members for approval. |
| 76 | Property Services | | | | | |
| 78 | Charges for RTB/Home loss work | 18,000 | 18,000 | 18,000 | 0 | Fees being generated for RTB's and potential fees being generated for Home loss |
| 82 | Public Offices | | | | | |
| 85 | Barnet House | 120,000 | 120,000 | 57,340 | 62,660 | Net effect of contract cleaning budget pressure and savings on premises budgets, means that this reduction cannot be confirmed as being met, at present. |
| 86 | Resources | | | | | |
| 87 | Staff savings through service restructuring | 28,000 | 28,000 | | 28,000 | Unclear at present where this saving is |
| 88 | Strategic Development | | | | | |
| 89 | Review sources of funding | 39,000 | 39,000 | 39,000 | 0 | Partner organisations contributing to costs |

High Risk/Unachieved Savings

| | | | | | | |
|----|---|------------------|------------------|------------------|------------------|--|
| 39 | Environmental Services | | | | | |
| 49 | School meals - increase charge to £1.85 | 90,000 | 90,000 | 5,000 | 85,000 | At risk due to potential reduction in take-up of school meals. Also impact of non-controllable factors (eg school closures) and "Healthy Eating" drive to be taken into account. |
| 64 | Special Parking Account | | | | | |
| 65 | Parking - fees restructure (SPA?) | 500,000 | 500,000 | (1,050,000) | 1,550,000 | Fees increased/revised. Income pressure continuing into 2005/06 |
| 66 | Housing - General Fund | | | | | |
| 67 | Community centres | 37,000 | 37,000 | | 37,000 | Will not be achieved, further work required with Barnet Homes, but can be taken up elsewhere in Housing GF |
| 91 | | | | | | |
| 92 | | | | | | |
| 93 | Total | 5,304,790 | 5,268,790 | 2,792,130 | 2,512,660 | |
| 94 | Summary of Budget Reductions | | | | | |
| 95 | | 3,998,790 | 3,962,790 | 3,378,790 | 620,000 | |
| 96 | | 679,000 | 679,000 | 458,340 | 220,660 | |
| 97 | | 627,000 | 627,000 | (1,045,000) | 1,672,000 | |
| 98 | Total | 5,304,790 | 5,268,790 | 2,792,130 | 2,512,660 | |

HOUSING REVENUE ACCOUNT

| Service | 2005/6 | | | | | Remarks | |
|---------------------------------|-----------------|----------------|-----------------------------|-------------------|-----------|--|---|
| | Original Budget | Current Budget | Actual Year to Date Month 7 | Projected Outturn | Variance | | |
| | £ | £ | £ | £ | £ | | |
| EXPENDITURE | | | | | | | |
| Supervision & Management:- | | | | | | | |
| General Expenses | 14,639,160 | 14,639,160 | 8,285,169 | 14,703,150 | 63,990 | Increase in projected outturn due to retained housing salaries. There are still outstanding issues relating to SLAs and Insurance costs that will affect the management fee payable to Barnet Homes. | |
| Special Expenses | 5,059,920 | 5,059,920 | 2,951,620 | 5,059,920 | 0 | | |
| Other Expenses | 106,220 | 106,220 | 53,110 | 106,220 | 0 | | |
| Repairs & Maintenance | 8,458,000 | 8,458,000 | 5,075,211 | 8,458,000 | 0 | | |
| Capital Charges :- | | | | | 0 | | |
| Cost of Capital | 550,000 | 550,000 | 0 | 550,000 | 0 | | |
| Depreciation | 8,112,170 | 8,112,170 | 0 | 8,112,170 | 0 | | |
| Housing Benefits | 500,000 | 500,000 | 0 | 500,000 | 0 | | |
| Housing Subsidy | 8,300,000 | 8,300,000 | 4,980,000 | 8,675,000 | 375,000 | | Adjustment in respect of 2004/5 final claim |
| Contribution to Working Balance | 634,680 | 532,380 | 0 | 593,390 | 61,010 | | |
| | 46,360,150 | 46,257,850 | 21,345,110 | 46,757,850 | 500,000 | | |
| INCOME | | | | | | | |
| Supervision & Management:- | | | | | | | |
| General Income | (2,361,860) | (2,361,860) | (1,277,752) | (2,861,860) | (500,000) | Additional service charge income from 2004/5 actuals | |
| Special Income | (3,294,500) | (3,216,500) | (1,804,841) | (3,216,500) | 0 | | |
| Rent Income:- | | | | | | | |
| Dwellings | (38,984,000) | (38,984,000) | (22,697,438) | (38,984,000) | 0 | | |
| Garages | (721,000) | (696,700) | (402,938) | (696,700) | 0 | | |
| Other | (698,790) | (698,790) | (407,627) | (698,790) | 0 | | |
| Interest | (300,000) | (300,000) | 0 | (300,000) | 0 | | |
| | (46,360,150) | (46,257,850) | (26,590,596) | (46,757,850) | (500,000) | | |
| | | | | | | | |
| NET COST OF SERVICES | 0 | 0 | (5,245,486) | 0 | 0 | | |